

# Audit, Pensions and Standards Committee

## Agenda

Tuesday 15 September 2015

7.00pm

COMMITTEE ROOM 1 - HAMMERSMITH TOWN HALL

### MEMBERSHIP

Administration:	Opposition
Councillor Iain Cassidy (Chair) Councillor Ben Coleman Councillor Adam Connell Councillor PJ Murphy Councillor Guy Vincent	Councillor Michael Adam Councillor Nicholas Botterill Councillor Mark Loveday Councillor Donald Johnson

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Members of the public are welcome to attend. A loop system for hearing impairment is provided, along with disabled access to the building.

Date Issued: 07 September 2015

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<u>Item</u>		<u>Pages</u>
<b>1. MINUTES OF THE PREVIOUS MEETING</b>		1 - 7
	To approve the minutes of the meeting held on 17 June 2015.	
<b>2. APOLOGIES FOR ABSENCE</b>		
<b>3. DECLARATIONS OF INTEREST</b>		
	If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent.	
	At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken.	
	Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest.	
	Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Audit, Pensions and Standards Committee.	
<b>4. LBHF STATEMENT OF ACCOUNTS 2014-15</b>		8 - 152
	This report presents the London Borough of Hammersmith and Fulham's Statement of Accounts, including the Pension Fund, for 2014/15 and the external auditor's (KPMG) draft opinion on the accounts.	
<b>5. ANNUAL CORPORATE HEALTH AND SAFETY REPORT</b>		153 - 177
	This report provides an overview of the health and safety performance for the organisation during the period 1 April 2014 to 31 March 2015.	

- 6. INTERNAL AUDIT QUARTERLY REPORT - 1 APRIL TO 30 JUNE 2015** 178 - 208
- This report summarises internal audit activity in respect of audit reports issued during the period 1 April to 30 June 2015.
- 7. RISK MANAGEMENT REPORT** 209 - 225
- The Audit Pensions and Standards Committee in June 2015 monitored the key strategic risks at corporate level for the Borough and the key operational risks identified by individual departments. This report provides an update of the current status in respect of strategic risks currently identified for 2015 - 2016.
- 8. EXCLUSION OF THE PUBLIC AND PRESS**
- The Committee is invited to resolve, under Section 100A (4) of the Local Government Act 1972, that the public and press be excluded from the meeting during the consideration of the following items of business, on the grounds that they contain the likely disclosure of exempt information, as defined in paragraph 3 of Schedule 12A of the said Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.
- 9. EXEMPT - MINUTES OF THE PREVIOUS MEETING**
- 10. EXEMPT - INTERNAL AUDIT LIMITED ASSURANCE REPORTS**
- The Committee is asked to consider the following Internal Audit Limited Assurance Reports:
- Passenger Transport: Post Procurement Contract Management
  - Shared Services Residential Placements
  - Audit Management Letter - DBS Employee Checks
  - Managed Services Programme - Data Migration Management Controls
  - Managed Services Programme - Interface and Acceptance Testing
- 11. EXEMPT - MANAGED SERVICES PROGRAMME UPDATE**
- This report provides background information on the recent history of MSP and provides an update on progress over the last two months.
- 12. EXEMPT - AUDIT REPORT ON MANAGED SERVICES SYSTEMS**
- 13. DATES OF FUTURE MEETINGS**
- Future meetings are scheduled for 14 December 2015 and 22 March 2016.